

Report to Overview & Scrutiny Committee

Date of meeting: 28 January 2014

**Report of: Constitution & Member Services Standing
Scrutiny Panel**

Chairman: Councillor J. Philip

Subject: Officer Delegation

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Committee Secretary: M. Jenkins (01992 564607)



Recommendations:

- (1) That the proposed alterations (shown in red highlighting) to the schedules of officer delegation reflecting the new Directorate structure be approved with effect from 1 April 2014;**
- (2) That the revised schedules be recommended to the Council or Leader of the Council (as appropriate) prior to publication in the Council's constitution; and**
- (3) To note that the delegated authorities in respect of Deputy Monitoring Officer, Deputy Electoral Registration Officer and Deputy RIPA Officer cannot be finalized at present due to pending appointments required under the implementation of the new Directorate structure but that once an appointment has been made, the decisions of the Director of Governance and the Chief Executive be added to the schedule.**

Report:

1. The Appendices to this report are amended versions of the schedules of officer delegation published in the Council's constitution. These now require amendment to reflect the new Directorate structure approved by the Council on 17 December 2013.
2. We were advised that the new structure alters the number of Directors and re-allocates functions across the new Directorates and that this results in existing delegated authorities being exercised by different post holders. However, the scope of the delegation is largely unaltered although an opportunity has been taken to update electoral matters as some recent changes, including referendums, are not covered.
3. We draw attention to three positions, set out in recommendation (3) above, which cannot be finalized at present pending the outcome of ring-fenced interviews to an Assistant Director position as part of implementation of the new structure. It is recommended that once an appointment to the position concerned has been made, the decisions of the Chief Executive and the Director of Governance on allocation of these roles be added to the schedule.
4. As previously, those delegated authorities must be approved by either the Leader of the Council (Executive functions) or the Council (Council functions) before being published in the Constitution. We recommend as set out at the commencement of this report.